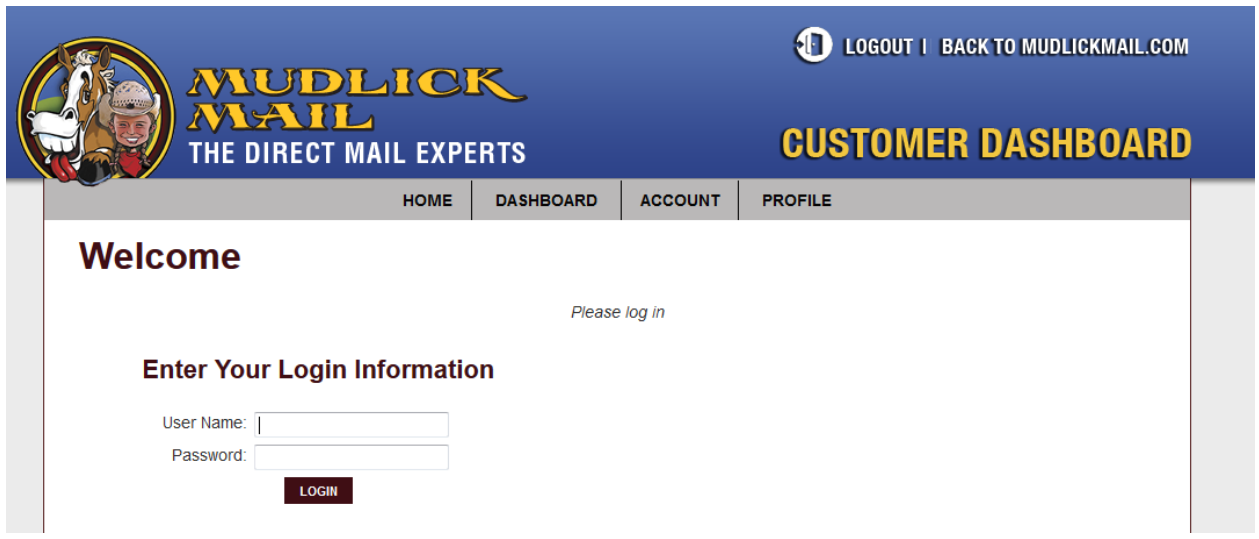
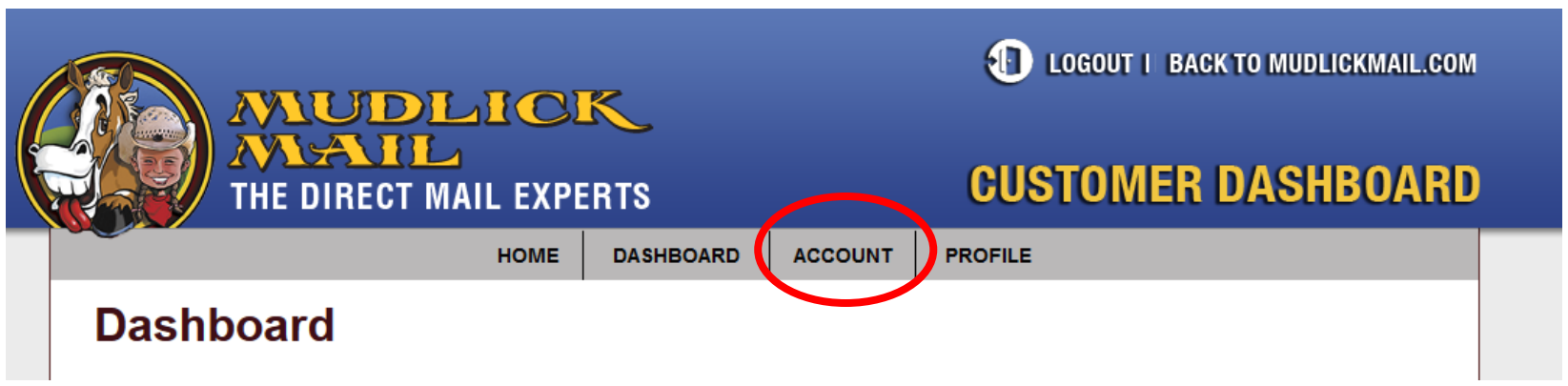
Mudtrax
Data Extraction Tool Installation

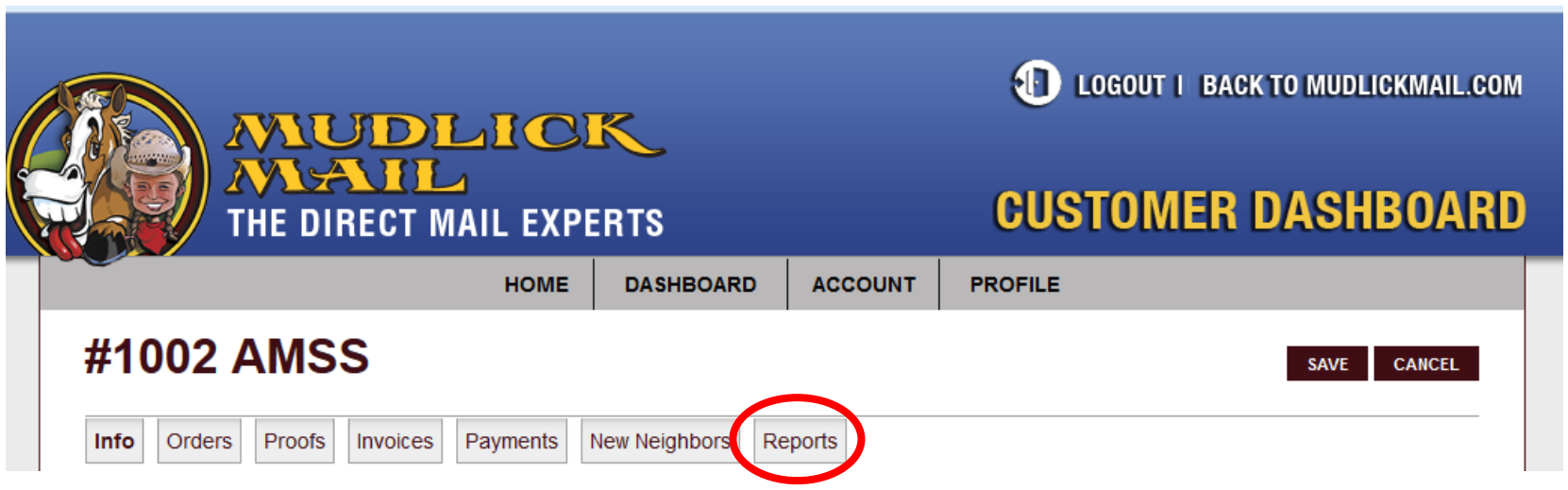
Thank you for choosing Mudlick Mail. Below you will find simple instruction on how to setup and install the Mudtrax data extraction tool and make the most of the services Mudlick Mail has to offer.

1. Go to https://portal.mudlickmail.com and log in with your username and password.

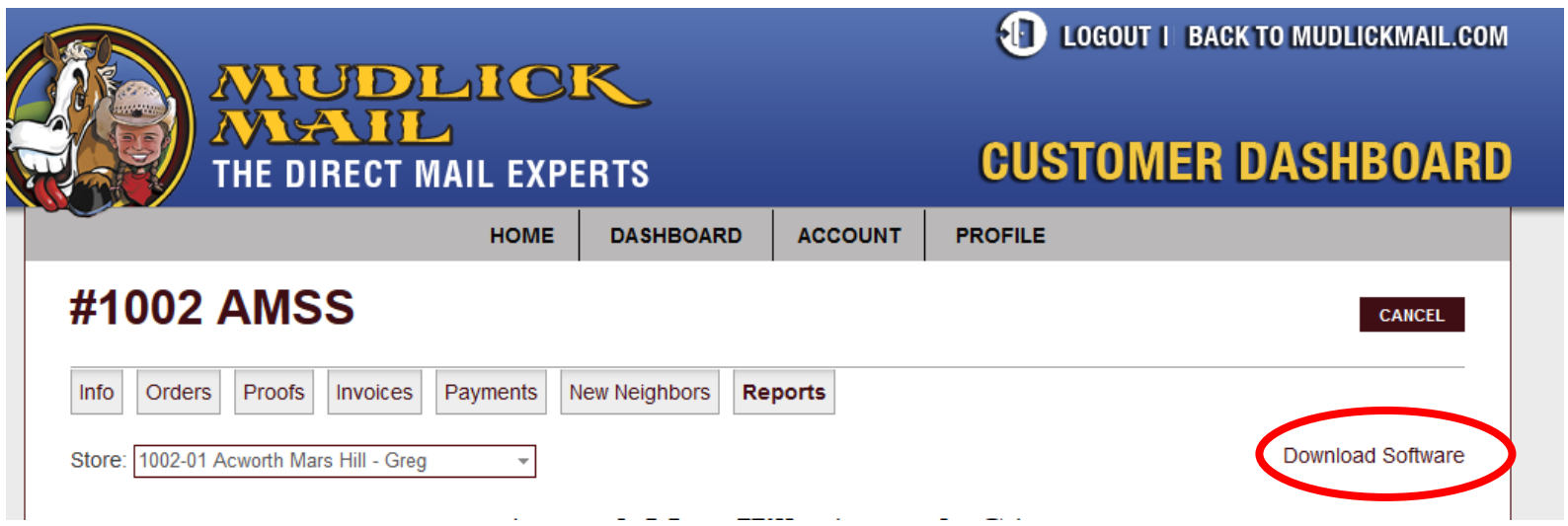


2. Once you log in click on Account and then Reports





3. After clicking Reports you will click Download Software



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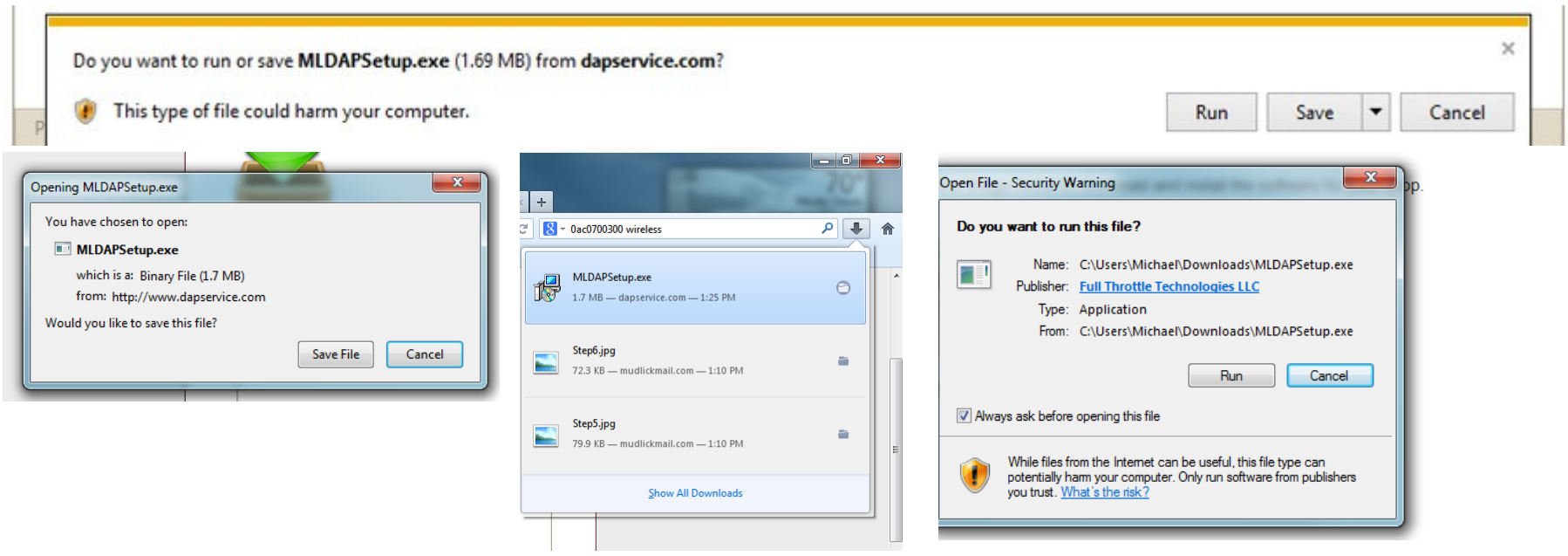
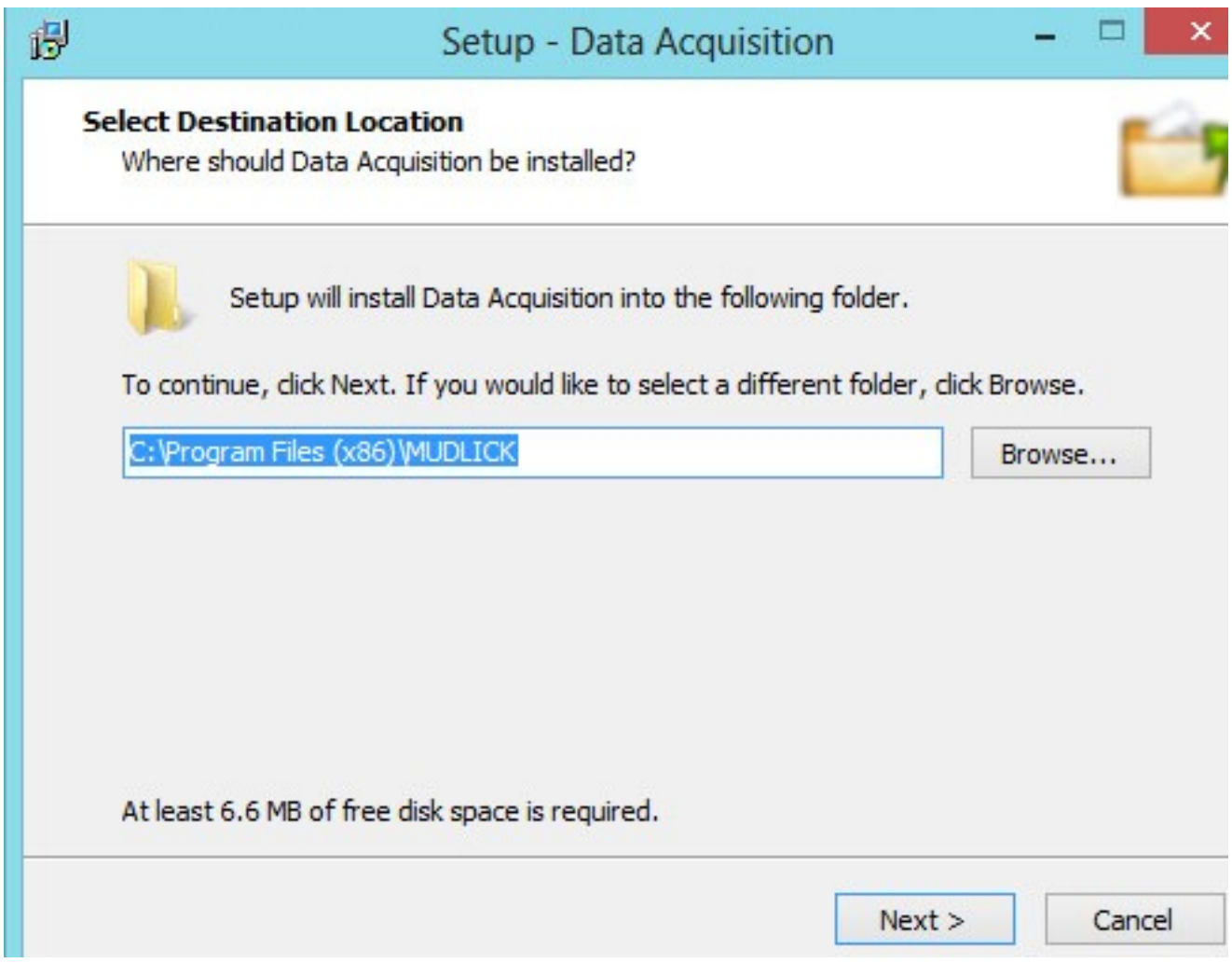
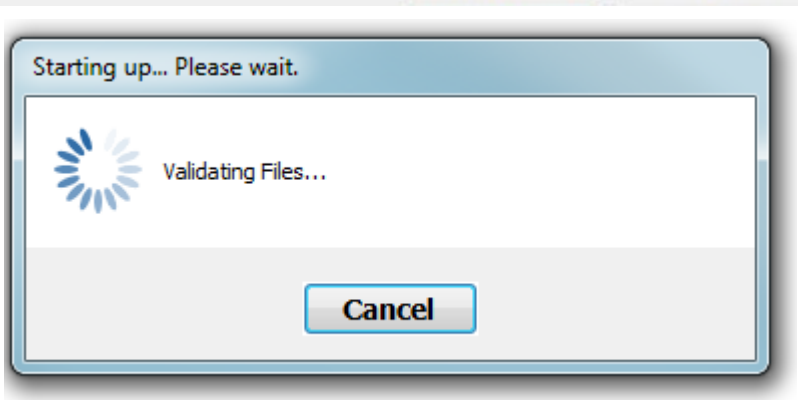
4. Click the image to begin the download

5. Download and Run MLDAPSetup.exe on your computer



6. Click next to continue install





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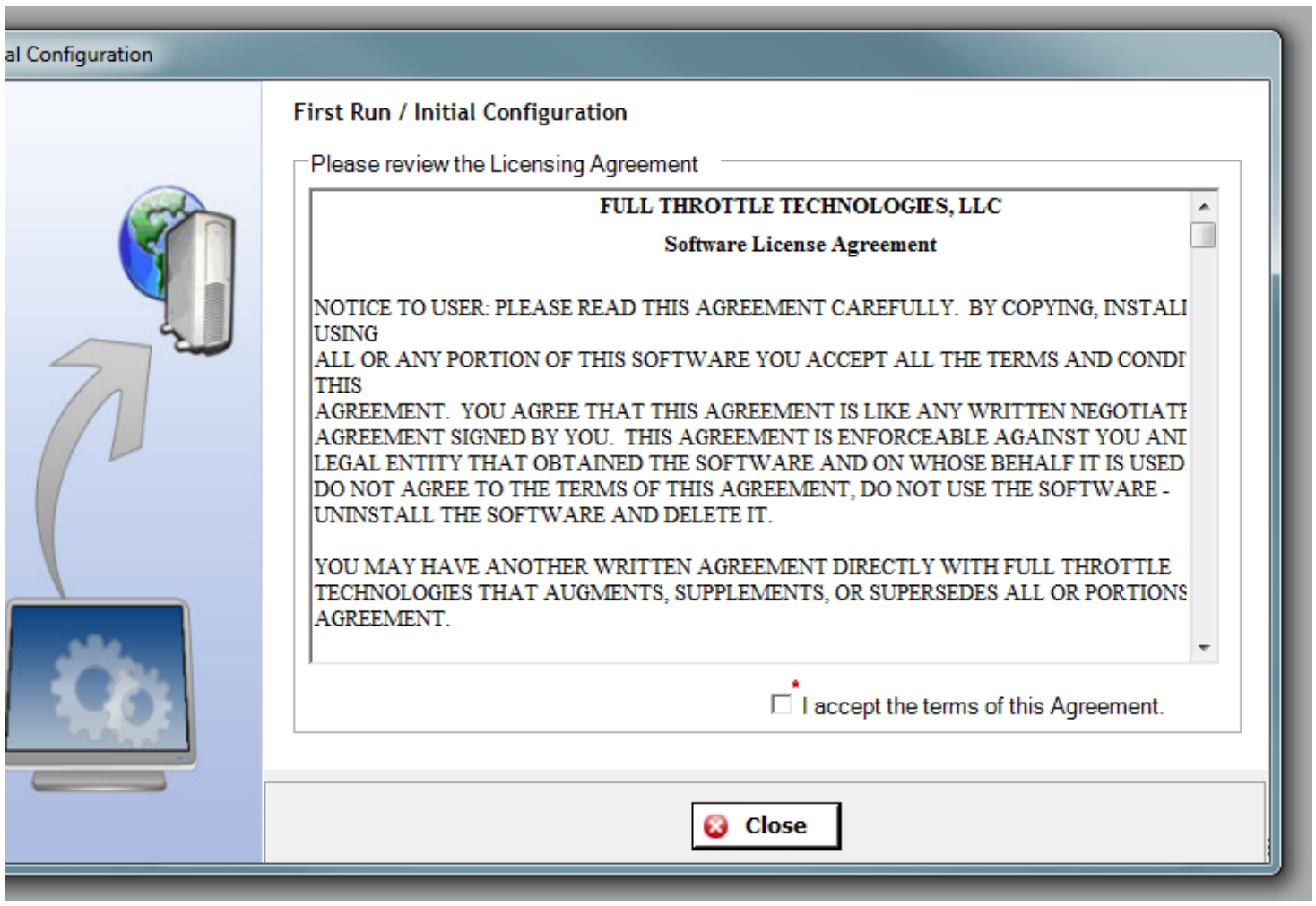
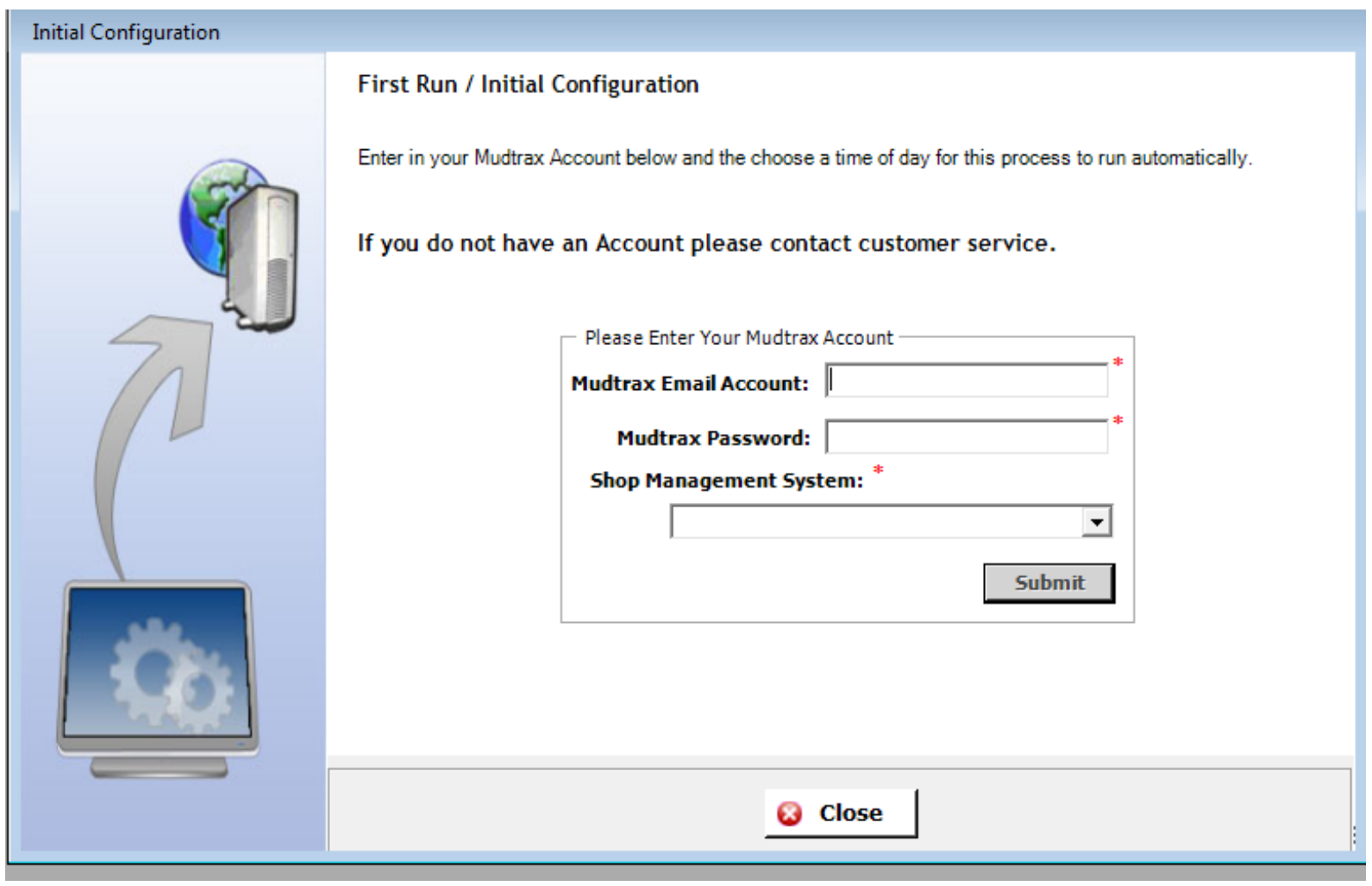
7. Read and accept the terms and agreements



8. Enter your Mudtrax email login, password, and shop management system and submit



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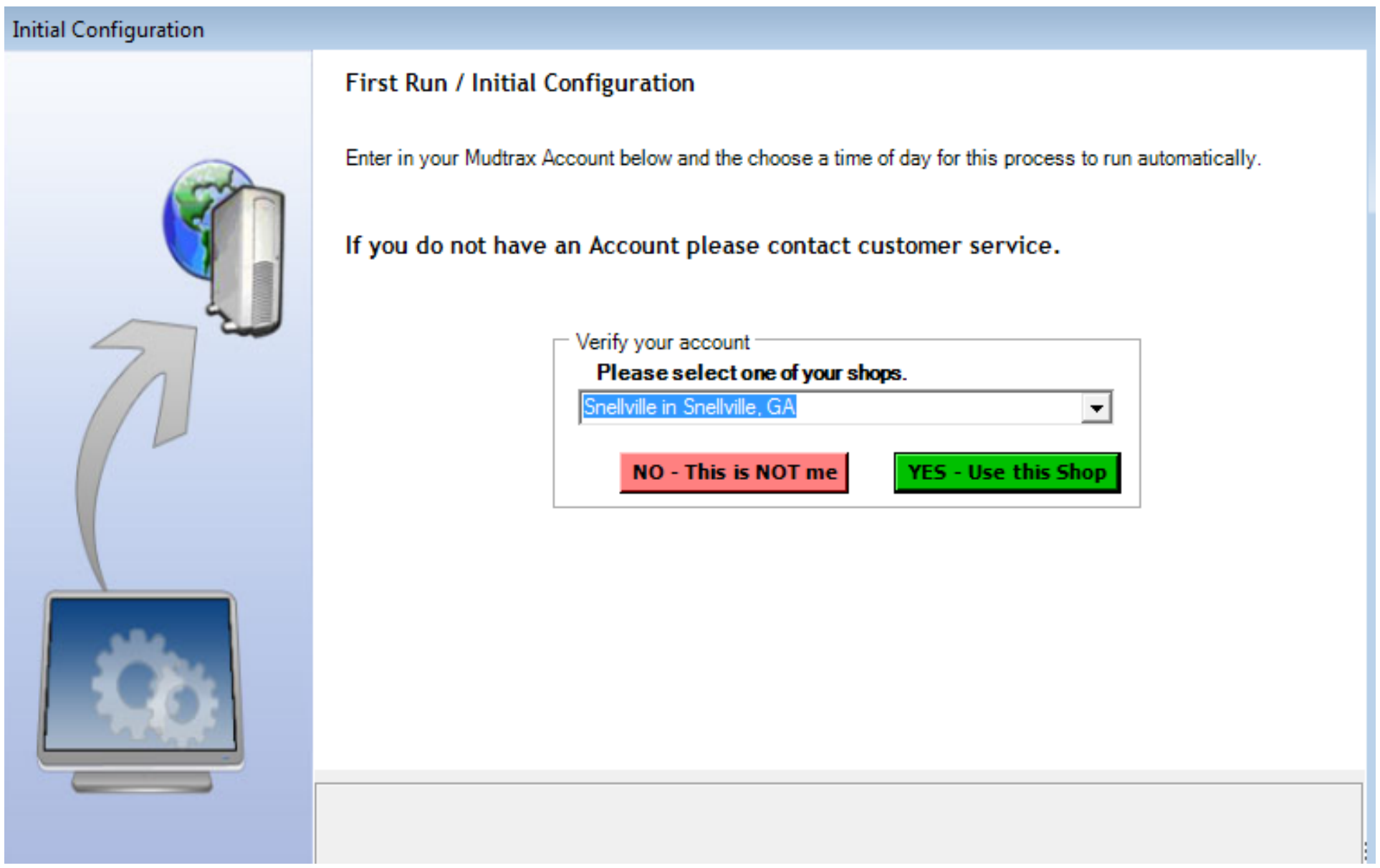
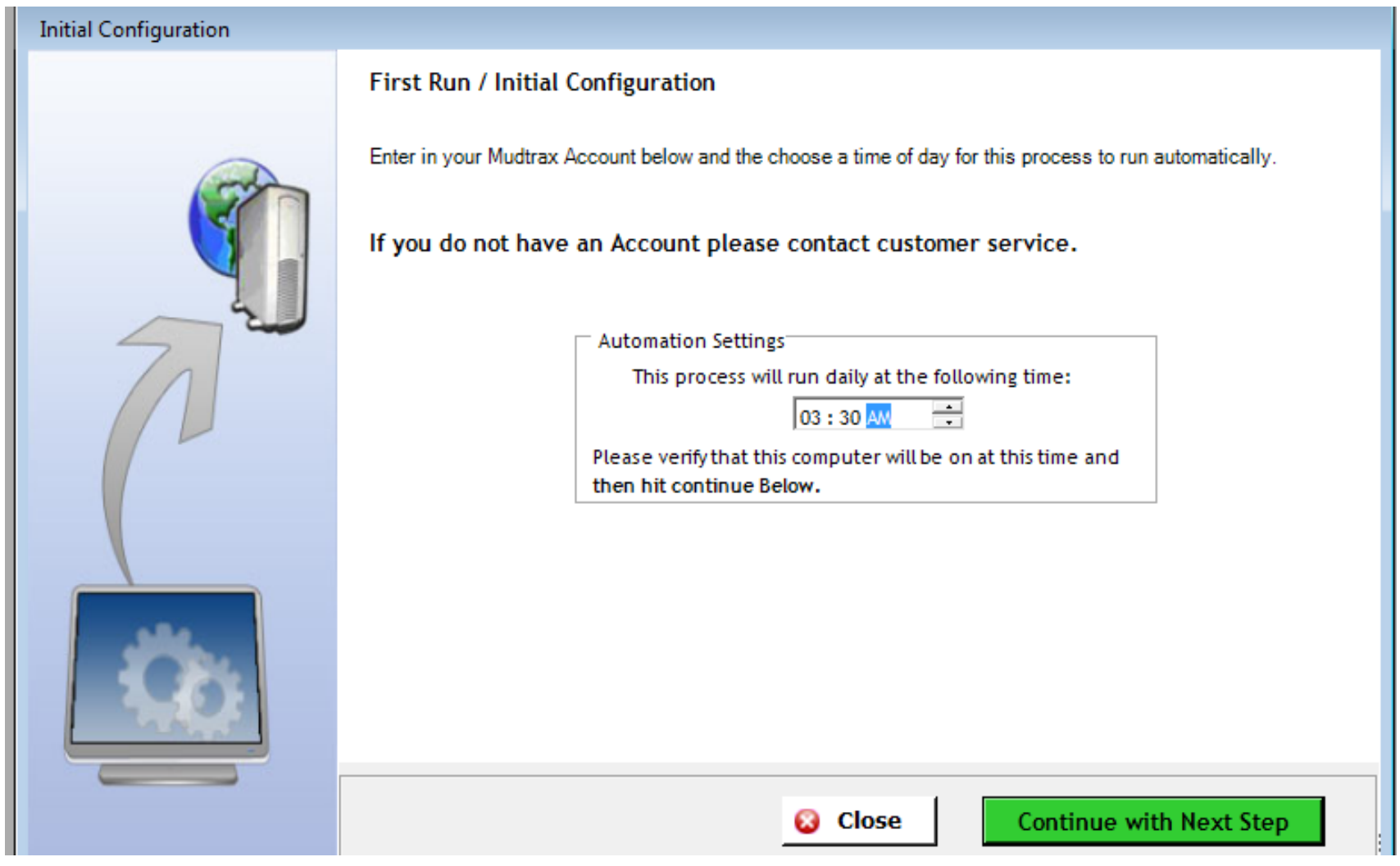
7. Select the shop you are installing on and select Yes—Use this Shop



7. Change the transmit time so it transmits after hours—select Continue with Next Shop



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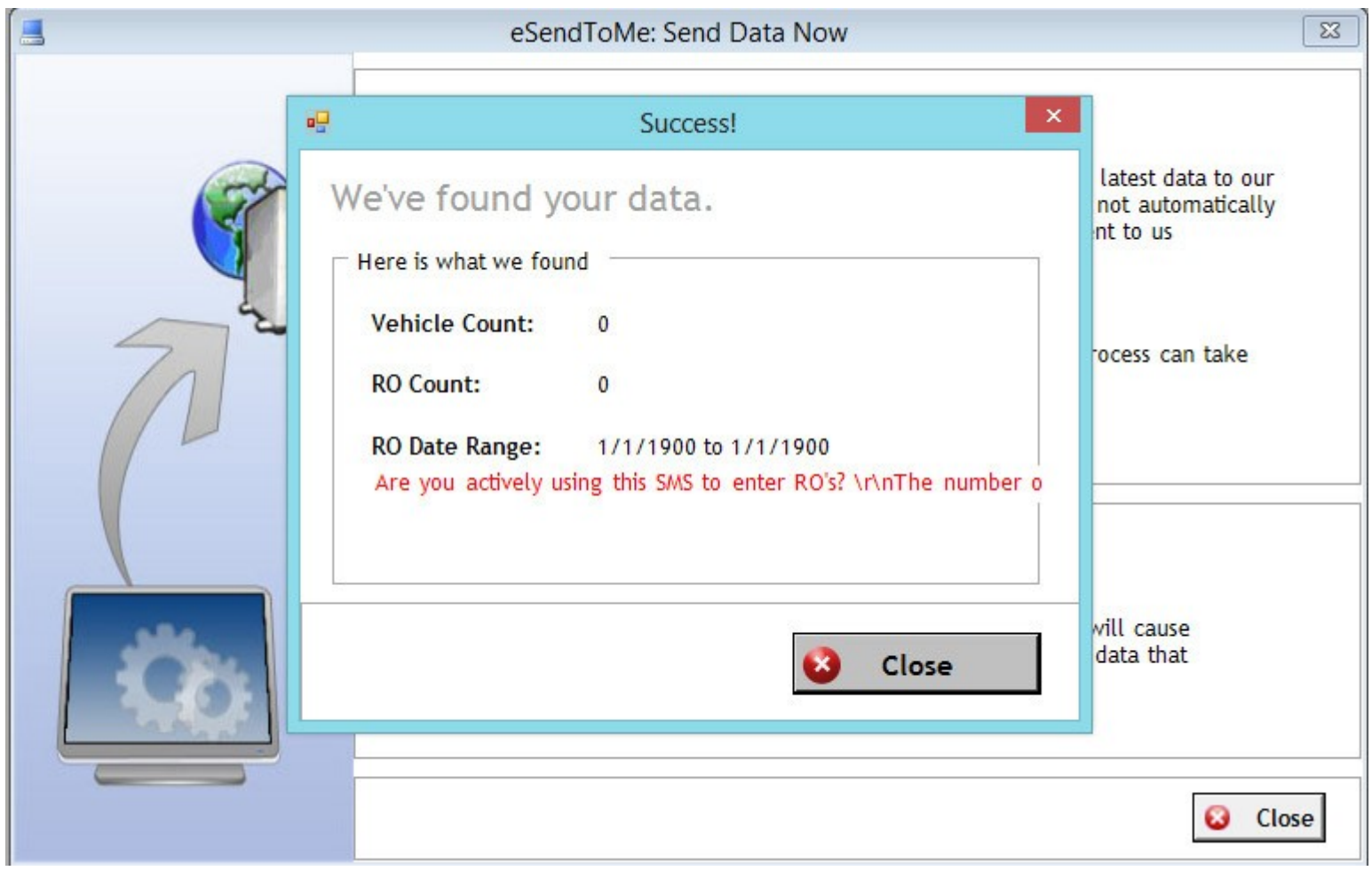
8. The extraction tool will attempt to locate the database. If it cannot find it, it will prompt you for assistance



The program will tell you how many records were transmitted. When complete hit close and then close again on the next screen.

If you have questions or need help with any of the steps please contact your sales representative for assistance.